

**APPENDIX A - CERTIFICATIONS**

**LANDOWNER**

A statement duly acknowledged before an officer authorized to take acknowledgement of deeds and signed by all landowners. This statement shall be signed and dated on or after the last change or revision to said plan.

- A. Individual - Certification of Ownership, Acknowledgement of the Plan, and Offer of Dedication.

Commonwealth of Pennsylvania  
County of Dauphin

On this, the \_\_\_\_ day of \_\_\_\_, 20\_\_, before me, the undersigned officer, personally appeared \_\_\_\_ who being duly sworn according to law, deposes and says that he is the \_\_\_\_ of the property shown on this plan, that he acknowledges the same to be his act and plan, that he desires the same to be recorded, and that all streets and other property identified as proposed public property (excepting those areas labeled "not for dedication" are hereby dedicated to the public use.

\_\_\_\_\_  
Signature of Landowner

\_\_\_\_\_  
Signature and Seal of Notary Public or Other Officer Authorized to Acknowledge Deeds

My Commission Expires \_\_\_\_\_.

B. Co-Partnership - Certification of Ownership, Acknowledgement of the Plan, and Offer of Dedication.

Commonwealth of Pennsylvania  
County of Dauphin

On this, the \_\_\_\_ day of \_\_\_\_, 20\_\_, before me, the undersigned officer, personally appeared \_\_\_\_, being of the firm of \_\_\_\_ who being duly sworn according to law, deposes and says that the co-partnership is the \_\_\_\_ of the property shown on this plan, that the plan thereof was made at its direction, that it acknowledges the same to be his act and plan and desires the same to be recorded, and that all streets and other property identified as proposed public property (excepting those areas labeled "not for dedication") are hereby dedicated to the public use.

\_\_\_\_\_  
Signature of the Individual

\_\_\_\_\_  
Signature and Seal of Notary Public or Other Officer Authorized to Acknowledge Deeds

My Commission Expires \_\_\_\_\_

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C. Corporate - Certification of Ownership, Acknowledgement of the Plan, and Offer of Dedication.

Commonwealth of Pennsylvania  
County of Dauphin

On this, the \_\_\_\_ day of \_\_\_\_, 20\_\_, before me, the undersigned officer, personally appeared \_\_\_\_ being \_\_\_\_ of \_\_\_\_ (Name of Corporation), who being duly sworn according to law, deposes and says that the corporation is the \_\_\_\_ of the property shown on this plan, that he is authorized to execute said plan on behalf of the corporation, that the plan is the act and deed of the corporation, further acknowledges, that all streets and other property identified as proposed public property (excepting those areas labeled "not for dedication") are hereby dedicated to the public use.

\_\_\_\_\_  
Signature of the Individual Corporate Seal

\_\_\_\_\_  
Signature and Seal of Notary Public or Other Officer Authorized to Acknowledge Deeds.

My Commission Expires \_\_\_\_\_.

**SURVEYOR, ENGINEER AND/OR LANDSCAPE ARCHITECT STATEMENT OF ACCURACY**

A. Survey Certification of Accuracy.

I hereby certify that, to the best of my knowledge, the survey and plan shown and described hereon is true and correct to the accuracy required by Chapters 22 and 9 of the Codified Ordinances of the Borough of Highspire relating to subdivision/land development and stormwater management.

\_\_\_\_\_

\_\_\_\_\_

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B. Storm Drainage Plan Certification.

I hereby certify that, to the best of my knowledge, the storm drainage facilities shown and described hereon are designed in conformance with Chapters 22 and 9 of the Codified Ordinances of the Borough of Highspire relating to subdivision/land development and stormwater management.

\_\_\_\_\_

\_\_\_\_\_

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C. General Plan/Report Data.

I hereby certify that, to the best of my knowledge, the \_\_\_\_\_ (title of Plan report data) shown and described hereon is true and correct to the accuracy required by Pennsylvania State Law and by Chapters 22 and 9 of the Codified Ordinances of the Borough of Highspire relating to subdivision/land development and stormwater management.

\_\_\_\_\_

\_\_\_\_\_

**MUNICIPAL APPROVAL**

A. Highspire Borough Preliminary Plan Approval Certification

At a meeting on \_\_\_\_\_, 20\_\_ the Highspire Borough Council granted PRELIMINARY PLAN APPROVAL of this project, including the complete set of plans marked Sheet(s) \_\_\_\_\_ through \_\_\_\_\_ which form a part of the application dated \_\_\_\_\_, last revised \_\_\_\_\_. This plan may not be recorded in the office of the Dauphin County Recorder of Deeds, nor may any construction be initiated but when combined with the other necessary approvals and permits, grants of authority to install on the public improvements required as part of the plan.

\_\_\_\_\_  
Highspire Borough Council Signature

\_\_\_\_\_  
Highspire Borough Council Signature

B. Highspire Borough Final Plan Approval Certification

At a meeting on \_\_\_\_\_, 20\_\_, the Highspire Borough Council approved this project, and all conditions have been met. This approval includes the complete set of plans and information that are filed with the Borough in File No. \_\_\_\_\_, based upon its conformity with the standards of the Chapters 22 and 9 of the Codified Ordinances of the Borough of Highspire relating to subdivision/land development and stormwater management.

\_\_\_\_\_  
Highspire Borough Council Signature

\_\_\_\_\_  
Highspire Borough Council Signature



|                                |
|--------------------------------|
| <b>DAUPHIN COUNTY APPROVAL</b> |
|--------------------------------|

A. Dauphin County Planning Commission (DCPC) Review Certificate

The Dauphin County Planning Commission, as required by the Pennsylvania Municipalities Planning Code, Act 247 of 1968, as amended, reviewed this Plan on \_\_\_\_\_, 20\_\_\_\_, and copy of the review is on file at the office of the planning commission in DCPC File No. \_\_\_\_\_. This certification does not indicate approval or disapproval of the plan by the Dauphin County Planning Commission, and the Commission does not represent nor guarantee that this plan complies with the various ordinances, rules, regulations, or laws of Highspire Borough, the Commonwealth, or the Federal Government.

\_\_\_\_\_  
Chairman Designee signature

\_\_\_\_\_  
Vice Chairman Designee signature



B. Dauphin County Recorder of Deeds Certificate

Recorded in the office for Recording of Deeds, in and for Dauphin County, Pennsylvania, in Subdivision Plan Book \_\_\_\_\_, Volume \_\_\_\_\_, Page \_\_\_\_\_. Witness my hand and seal of office this \_\_\_\_\_ day of \_\_\_\_\_ A.D.20\_\_\_\_.

\_\_\_\_\_  
Recorder



**APPENDIX B - APPLICATION FOR CONSIDERATION OF A SUBDIVISION AND/OR  
LAND DEVELOPMENT PLAN**

For Borough Use Only:

File No.: \_\_\_\_\_  
Date of Receipt/Filing: \_\_\_\_\_  
Highspire Borough Planning  
Commission Meeting Date: \_\_\_\_\_  
Highspire Borough Council Meeting Date: \_\_\_\_\_

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The undersigned hereby applies for approval under Chapters 22 of the Codified Ordinances of the Borough of Highspire relating to subdivision/land development for the Plan, submitted herewith and described below:

1. Application Classification:  
\_\_\_\_\_ Sketch Plan \_\_\_\_\_ Preliminary Plan  
\_\_\_\_\_ Final Plan \_\_\_\_\_ Preliminary/Final Plan  
\_\_\_\_\_ Consolidation Plan \_\_\_\_\_ Lot Add-On Plan  
\_\_\_\_\_ Waiver/Modification Process \_\_\_\_\_
  
2. Plan Name: \_\_\_\_\_  
Consultant Project No.: \_\_\_\_\_  
Plan Date: \_\_\_\_\_
  
3. Project Location: \_\_\_\_\_  
\_\_\_\_\_
  
4. Name of Property Owner(s) \_\_\_\_\_  
Address: \_\_\_\_\_ Phone No.: \_\_\_\_\_  
Source of Title: \_\_\_\_\_ Account No.: \_\_\_\_\_  
  
Second Property Owner(s) \_\_\_\_\_  
Address: \_\_\_\_\_ Phone No.: \_\_\_\_\_  
Source of Title: \_\_\_\_\_ Account No.: \_\_\_\_\_
  
5. Land Use and Number of Lots and/or Units (indicate answer by number):  
\_\_\_\_\_ Single Family Detached \_\_\_\_\_ Industrial  
\_\_\_\_\_ Multi-Family Attached \_\_\_\_\_ Institutional  
\_\_\_\_\_ Mixed Use \_\_\_\_\_ Other (please specify)  
\_\_\_\_\_ Commercial \_\_\_\_\_
  
6. Name of Applicant (if other than Owner(s)) \_\_\_\_\_  
Address: \_\_\_\_\_ Phone No.: \_\_\_\_\_
  
7. Firm that prepared the Plan: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone No.: \_\_\_\_\_  
Person Responsible for the Plan: \_\_\_\_\_

8. Zoning District: \_\_\_\_\_  
Is a Zoning Variance, Special Exception, and/or Conditional Use Approval Necessary? Y / N  
If Yes, please specify: \_\_\_\_\_  
\_\_\_\_\_

9. Net Acreage of Parent Tract(s): \_\_\_\_\_  
Gross Acreage of Parent Tract(s): \_\_\_\_\_  
Square Feet of Ground Floor Area: \_\_\_\_\_

10. Type of Water Supply Proposed:  
\_\_\_\_\_ Public \_\_\_\_\_ Private Community  
\_\_\_\_\_ Community On-Lot \_\_\_\_\_ Individual On-Lot

12. Sewage Facilities Plan Revision or Supplement Number: \_\_\_\_\_  
Date Submitted: \_\_\_\_\_

13. Lineal Feet of New Street: \_\_\_\_\_  
Identify all Street(s) Not Proposed for Dedication:  
\_\_\_\_\_

14. Acreage Proposed for Park or Other Public Use: \_\_\_\_\_

The undersigned hereby represents that, to the best of his knowledge and belief, all information listed above is true, correct, and complete.

\_\_\_\_\_  
Signature of Landowner or Applicant Date

\_\_\_\_\_  
Signature of Landowner or Applicant Date

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We do hereby request the Dauphin County Planning Commission review the enclosed Subdivision or Land Development Plan in accordance with the Pennsylvania Municipalities Planning Code, Act 247, of 1968, as amended, Article V, Section 502.

\_\_\_\_\_  
Signature Title Date

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For Dauphin County Planning Commission Use Only:

DCPC File No.: \_\_\_\_\_

Date of Receipt: \_\_\_\_\_

Dauphin County Planning Commission Meeting Date: \_\_\_\_\_

**APPENDIX C - APPLICATION FOR CONSIDERATION OF A MODIFICATION**

For Borough Use Only:

File No.: \_\_\_\_\_  
Date of Receipt/Filing: \_\_\_\_\_  
Planning Commission Meeting Date: \_\_\_\_\_  
Highspire Borough Council Meeting Date: \_\_\_\_\_

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The undersigned hereby applies for approval of a Modification/Waiver, submitted herewith and described below:

1. Plan Name: \_\_\_\_\_  
Plan No.: \_\_\_\_\_ Plan Date: \_\_\_\_\_
  
2. Project Location: \_\_\_\_\_  
\_\_\_\_\_
  
3. Name of Property Owner(s) \_\_\_\_\_  
Address: \_\_\_\_\_ Phone No.: \_\_\_\_\_  
Source of Title: \_\_\_\_\_ Account No.: \_\_\_\_\_  
  
Second Property Owner(s) \_\_\_\_\_  
Address: \_\_\_\_\_ Phone No.: \_\_\_\_\_  
Source of Title: \_\_\_\_\_ Account No.: \_\_\_\_\_
  
4. Specific Section of the Chapters 22 and 9 of the Codified Ordinances of the Borough of Highspire relating to subdivision/land development for which a modification is requested: \_\_\_\_\_

The Proposed Alternative to the Requirement:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Justification for the Modification/Waiver:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The undersigned hereby represents that, to the best of their knowledge and belief, all information listed above is true, correct, and complete.

RETTEW  
Effective Date: November 4, 2009  
Enacted: December 15, 2009

APPENDICES

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Signature

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Date

**APPENDIX D - MEMORANDUM OF UNDERSTANDING**

**INSTALLATION OF PUBLIC IMPROVEMENTS IN CONJUNCTION WITH PRELIMINARY  
PLAN APPROVAL**

This Memorandum of Understanding is entered into by and between the following parties: Highspire Borough, hereinafter called "Borough" and \_\_\_\_\_, hereinafter called "Developer".

RECITALS:

WHEREAS, Developer has submitted to the Borough a plan and application for a subdivision or land development plan located in \_\_\_\_\_ which is known and designated as \_\_\_\_\_.

WHEREAS, The Borough and Developer desire to set forth their understanding concerning the Developer's agreement and responsibility to install the public improvements and pay the costs involved in processing, inspecting, and reviewing Developer's subdivision and land development plan.

NOW, THEREFORE, intending to be legally bound hereby, the Borough and Developer agree as follows:

1. The Developer, at their own cost and expense, shall proceed to perform and complete only those public improvements required by the Developer's subdivision and land development plan, subject to the approval of the plan and specifications by the Borough.
2. The Developer, prior to the commencement of work, shall provide in writing to the Borough a notice of intent to commence construction and to provide an anticipated construction commencement date
3. The Borough, or its designee, and the Developer shall agree upon a notification procedure and a schedule of field inspections to be made during construction and upon completion of all public improvements.
4. Upon completion of the public improvements, the Developer shall give notice to the Borough, in writing, to inspect the public improvements. The Borough shall inspect the public improvements within ten (10) days and shall approve same if they are completed in accordance with the subdivision or land development plan and acceptable engineering practices. If the Borough disapproves, they shall notify the Developer promptly.
5. Developer agrees to reimburse the Borough for professional engineering consultant services, and Dauphin County Planning Commission services necessitated by the review and approval of the Developer's plans and necessitated by the review and inspection of all required public improvements (both at the plan and installation stages) at the prevailing rate, plus associated itemized expenses, where applicable. It is agreed that professional engineering consultant services, and Dauphin County Planning Commission services shall be payable by developer within forty-five (45) days after the date of invoice and prior to final approval of developer's subdivision or land development plan.
6. Where applicable, developer agrees to reimburse the Borough for solicitor services necessitated by the review and approval of the Developer's plan, and necessitated by the review of all required financial security and other agreements. It is agreed the solicitor's

RETTEW

Effective Date: November 4, 2009

Enacted: December 15, 2009

APPENDICES

services shall be payable within forty-five (45) days after the date of invoice and prior to final approval of Developer's subdivision or land development plan.

7. Notwithstanding the foregoing, Developer reserves the right to contest the amount and/or reasonableness of the fees pursuant to the provisions of the MPC.

IN WITNESS WHEREOF, the parties hence caused this Memorandum of Understanding to be executed, dated this \_\_\_\_ day of 20\_\_.

HIGHSPIRE BOROUGH COUNCIL

\_\_\_\_\_  
\_\_\_\_\_

(Notary Seal) DEVELOPER

\_\_\_\_\_

**APPENDIX D-1 - MEMORANDUM OF UNDERSTANDING AND FINANCIAL SECURITY**

**INSTALLATION OF PUBLIC IMPROVEMENTS IN CONJUNCTION WITH FINAL PLAN  
APPROVAL**

This Memorandum of Understanding is entered into by and between the following parties: Highspire Borough, hereinafter called "Borough" and \_\_\_\_\_, hereinafter called "Developer".

RECITALS:

WHEREAS, Developer has submitted to the Borough a plan and application for a subdivision or land development plan located in \_\_\_\_\_ which is known and designated as \_\_\_\_\_.

WHEREAS, The Borough has required and Developer has agreed that public improvements shall be completed by the Developer, as provided in Part 6 of the Chapter 22 of the Codified Ordinances of the Borough of Highspire relating to subdivision/land development.

WHEREAS, The Borough and Developer desire to set forth their understanding concerning the Developer's agreement and responsibility to install the public improvements and pay the costs involved in processing, inspecting, and reviewing Developer's subdivision or land development plan.

NOW, THEREFORE, intending to be legally bound hereby, the Borough and Developer agree as follows:

1. The Developer, at their own cost and expense, shall proceed to perform and complete only those public improvements required by the Developer's subdivision or land development plan, subject to the approval of the plans and specifications by the Borough.
2. The Borough, or its designee, and the Developer shall agree upon a notification procedure and a schedule of field inspections to be made during construction and upon completion of all public improvements.
3. Upon completion of the public improvements, the Developer shall give notice to the Borough, in writing, to inspect the public improvements. The Borough shall inspect the public improvements within ten (10) days and shall approve same if they are completed in accordance with the subdivision or land development plan and acceptable engineering practices. If the Borough disapproves, they shall notify the Developer promptly.
4. Developer agrees to reimburse the Borough for professional engineering consultant services, and Dauphin County Planning Commission services necessitated by the review and approval of the Developer's plans and necessitated by the review and inspection of all required public improvements (both at the Plan and Installation stages) at the prevailing rate, plus associated itemized expenses, where applicable. Developer agrees to reimburse the Borough for engineering, professional consultant services, and Dauphin County Planning Commission services associated with the As-Built Plan review. It is agreed that professional engineering consultant services, and Dauphin County Planning Commission services shall be payable by Developer within forty-five (45) days after the date of invoice and prior to final approval of Developer's subdivision or land development plan.
5. Where applicable, Developer agrees to reimburse the Borough for solicitor services necessitated by the review and approval of the Developer's plan and necessitated by the

RETTEW

Effective Date: November 4, 2009

Enacted: December 15, 2009

APPENDICES

review of all required financial security and other agreements. It is agreed the solicitor's services shall be payable within forty-five (45) days after the date of invoice and prior to final approval of Developer's subdivision or land development plan.

6. Notwithstanding the foregoing, Developer reserves the right to contest the amount and/or reasonableness of the fees pursuant to the provisions of the MPC.

IN WITNESS WHEREOF, the parties hence caused this Memorandum of Understanding to be executed, dated this \_\_\_\_ day of \_\_\_\_, 20\_\_.

MUNICIPAL GOVERNING BODY

\_\_\_\_\_  
\_\_\_\_\_

(Notary Seal) DEVELOPER

\_\_\_\_\_

**FINANCIAL SECURITY**

This Financial Security is entered into by and between the following parties:  
Highspire Borough, hereinafter called "Borough" and \_\_\_\_\_, hereinafter called "Developer".

RECITALS:

WHEREAS, Developer has submitted to the Borough a plan and application for a subdivision and land development plan located on \_\_\_\_\_ which is known and designated as \_\_\_\_\_.

WHEREAS, The Borough and Developer desire to set forth their understanding concerning the Developer's agreement and responsibility to install the public improvements, provide a financial security, and pay the costs involved in inspecting and approving Developer's subdivision or land development plan.

NOW, THEREFORE, intended to be legally bound hereby, the Borough and Developer agree as follows:

1. The Developer, at their own cost and expense, shall proceed to perform and complete all Public Improvements required by the Developer's subdivision or land development plan, subject to the approval of the plans and specifications by the Borough.
2. To assure completion of the public improvements required as a condition for the final approval of the Developer's subdivision and land development plan, the Developer shall provide for deposit with the Borough, financial security (consistent with Part 6 of the Chapter 22 of the Codified Ordinances of the Borough of Highspire relating to subdivision/land development, in the amount sufficient to cover the costs of all public improvements, including, but not limited to, streets, street signs, sidewalks, curbs, landscaping including shade/street trees, storm drainage for dedication or which affect adjacent properties or streets, sanitary sewer facilities for dedication, water supply facilities for dedication, fire hydrants, lot line markers, survey monuments, and other related facilities. Such security shall provide for, and secure the completion of the public improvements within one (1) year of the date fixed in the subdivision or development plan. The amount of financial security shall be equal to one hundred ten (110) percent of the cost of the required public improvements for which financial security is posted. The cost of the public improvements shall be established by submission to the Borough of an estimate prepared by the Developer's Engineer, subject to review, comment, and approval by the Borough or its designees.
3. The Borough, or its designee, and the Developer shall agree upon a notification procedure and a schedule of field inspections to be made during construction and upon completion of all public improvements.
4. Upon completion of the public improvements, the Developer shall give notice to the Borough or its designee, in writing, to inspect the public improvements. The Borough or its designee shall inspect the public improvements within ten (10) days and shall approve same if they are completed in accordance with the subdivision or land development plan and acceptable engineering practices. If the Borough or its designee disapproves, they shall notify the Developer promptly.

RETTEW

Effective Date: November 4, 2009

Enacted: December 15, 2009

APPENDICES

5. Developer agrees to reimburse the Borough for professional engineering consultant services, necessitated by the review and approval of the Developer's plans and necessitated by the review and inspection of all required public improvements at the prevailing rate, plus associated itemized expenses, where applicable. It is agreed that engineering, professional consultant services shall be payable by Developer within ten (10) days after the date of invoice and prior to final approval of Developer's subdivision or land development plan.
6. Where applicable, Developer agrees to reimburse the Borough for solicitor services necessitated by the review and approval of the Developer's plan(s), and necessitated by the review of all required financial security and other agreements. It is agreed the solicitor's services shall be payable within ten (10) days after the date of invoice and prior to final approval of Developer's subdivision or land development plan.

IN WITNESS WHEREOF, the parties hence caused this financial security to be executed, dated this \_\_\_\_ day of \_\_\_\_\_, 2009.

MUNICIPAL GOVERNING BODY

\_\_\_\_\_  
\_\_\_\_\_

(Notary Seal) DEVELOPER

\_\_\_\_\_

**APPENDIX E - Reserved for Future Use**

**APPENDIX F - GENERAL DESIGN GUIDELINES WITH HISTORIC FEATURES****A. Size, Scale and Proportion.**

New construction should reflect the dominant proportions, size and scale of buildings comprising the streetscape. The height and width of the front façade should relate to the average height and width of historic buildings. New buildings should be designed within ten percent of the average height of adjacent historic buildings.

**B. Massing and Shape.**

Building shape, massing, and roof shape of new construction should reflect that found in surrounding buildings.

**C. Materials and Textures.**

Building materials, textures and treatments should be compatible with surrounding buildings. Where traditional materials, such as brick, stone, and wood are common in the immediate neighborhood, use of these materials on front facades and secondary facades for corner properties is recommended.

**D. Rhythm and Patterns.**

Design elements of principal facades should reflect the neighborhood patterns. Examples include prevalent vertical or horizontal orientation of elements. Large buildings can be divided into bays to reflect neighborhood rhythms.

**E. Cornice and Floor-to-Floor Heights.**

Design elements of principal facades should reflect the cornice and floor-to-floor heights, spacing between windows and doors and between windows and cornices or rooflines, or should incorporate detailing to suggest the same. The design should also reflect the dimensions of the façade's base and cornice.

**F. Windows and Doors.**

The use of window and door openings of size and design typical to the neighborhood is recommended.

**G. Streetscapes, Orientation and Location.**

New construction should reflect prevailing setbacks, orientation and physical elements, which define streetscapes.

**APPENDIX G - CHECKLIST FOR STREET & ACCESS DRIVE DESIGN**

STREET NAME: \_\_\_\_\_ PROJECT NAME: \_\_\_\_\_  
 STATION NUMBER: \_\_\_\_\_ DATE: \_\_\_\_\_ SHEET \_\_\_\_\_ / \_\_\_\_\_

- |  |  |   |
|--|--|---|
| <p>1. Classification: (circle one)</p> <ul style="list-style-type: none"> <li>• Rural</li> <li>• Urban</li> </ul>  | <p>3. Ownership: (circle one)</p> <ul style="list-style-type: none"> <li>• Public/Dedicated</li> <li>• Private</li> </ul>        | <p>5. Street Function: (circle one)</p> <ul style="list-style-type: none"> <li>• Alley</li> <li>• Local</li> <li>• Collector</li> <li>• Arterial</li> </ul> |
| <p>2. Project Type: (circle one)</p> <ul style="list-style-type: none"> <li>• Residential</li> <li>• Mixed Use</li> <li>• Commercial/Industrial</li> </ul> | <p>4. Principal Design Vehicle: (circle one)</p> <ul style="list-style-type: none"> <li>• Automotive</li> <li>• Truck</li> </ul> |   |

6. Attached Design Criteria Matrix Verifies the Following:
- Volume of Average Daily Trips: \_\_\_\_\_
  - Design Speed: \_\_\_\_\_
  - Vertical Attributes:
    - Maximum Slope: \_\_\_\_\_ %
    - Minimum Slope: \_\_\_\_\_ %
    - "K" Value for Crest Curves: \_\_\_\_\_
    - "K" Value for Sag Curves: \_\_\_\_\_
  - Level of Service (LOS) at Intersections:
    - New Intersection: LOS C or better
    - New Intersection with Existing Street: LOS D or better
  - Horizontal Attributes: \_\_\_\_\_
    - Minimum Safe Stopping Sight Distance: \_\_\_\_\_
    - Minimum Sight Distance at Intersections: \_\_\_\_\_
    - Minimum Centerline Curve Radius: \_\_\_\_\_
      - Curb Radii
        - Local – Local: 10'-15'
        - Local – Collector: 15'-20'
        - Collector – Collector: 15'-25'

|                                 | One Side/Both Sides | Width | Total Width |
|---------------------------------|---------------------|-------|-------------|
| ◦ Thru lanes:                   | x                   | =     | =           |
| ◦ Turn lane:                    | x                   | =     | =           |
| ◦ On-Street Parking:            | x                   | =     | =           |
| ◦ Multi-modal lane:             | x                   | =     | =           |
| ◦ Gutter (Storm Water):         | x                   | =     | =           |
| ◦ Shoulder:                     | x                   | =     | =           |
| ◦ Curb:                         | x                   | =     | =           |
| ◦ Swale:                        | x                   | =     | =           |
| ◦ Sidewalk:                     | x                   | =     | =           |
| ◦ Grass/Tree Strip:             | x                   | =     | =           |
| ◦ Boulevard Island:             | x                   | =     | =           |
| <b>Total Right-of-Way Width</b> |                     |       | =           |

7. Special Considerations: (traffic signals, streetscape and lighting requirements, crosswalk treatments, etc.)

8. Agreed by Developer meeting attendee(s): \_\_\_\_\_  
 9. Agreed by Borough meeting attendee(s): \_\_\_\_\_

**APPENDIX H - STREET / RIGHT OF WAY MATRIX**

Project Name: \_\_\_\_\_ Developer: \_\_\_\_\_ Borough: \_\_\_\_\_ Date: \_\_\_\_\_  
 Signature Signature

|  | Existing Streets |                 | Proposed Street = |                 |        |                 |        |        |        |             |        |        |                        |        |        |        |
|--|------------------|-----------------|-------------------|-----------------|--------|-----------------|--------|--------|--------|-------------|--------|--------|------------------------|--------|--------|--------|
|  | Frontage St.     | Connection St's | Arterial          | Major Collector |        | Minor Collector |        |        |        | Major Local |        |        | Minor Local/Cul-de-sac |        |        | Alley  |
| <b>Street &amp; Segment</b>            |                  |                 |                   |                 |        |                 |        |        |        |             |        |        |                        |        |        |        |
| <b>Design Speed (mph)</b>              |                  |                 | 55 mph            | 45 mph          | 50 mph | 30 mph          | 35 mph | 40 mph | 45 mph | 25 mph      | 30 mph | 35 mph | 15 mph                 | 20 mph | 25 mph | 15 mph |
| <b>Travel Lane Width</b>               |                  |                 |                   |                 |        |                 |        |        |        |             |        |        |                        |        |        |        |
| One-way                                |                  |                 |                   |                 |        |                 |        |        |        |             |        |        |                        |        |        |        |
| Two-way                                |                  |                 |                   |                 |        |                 |        |        |        |             |        |        |                        |        |        |        |
| <b>Turn Lane Width</b>                 |                  |                 |                   |                 |        |                 |        |        |        |             |        |        |                        |        |        |        |
| <b>On Street Parking (7 ft min)</b>    |                  |                 |                   |                 |        |                 |        |        |        |             |        |        |                        |        |        |        |
| None                                   |                  |                 |                   |                 |        |                 |        |        |        |             |        |        |                        |        |        |        |
| One-side                               |                  |                 |                   |                 |        |                 |        |        |        |             |        |        |                        |        |        |        |
| Two-side                               |                  |                 |                   |                 |        |                 |        |        |        |             |        |        |                        |        |        |        |
| <b>Multi-Modal Lane Width</b>          |                  |                 |                   |                 |        |                 |        |        |        |             |        |        |                        |        |        |        |
| (One-Sided or Two Sided)               |                  |                 |                   |                 |        |                 |        |        |        |             |        |        |                        |        |        |        |
| 2 feet                                 |                  |                 |                   |                 |        |                 |        |        |        |             |        |        |                        |        |        |        |
| 4 feet                                 |                  |                 |                   |                 |        | 1 or 2          | 1 or 2 |        |        |             | 1 or 2 | 1 or 2 |                        |        |        |        |
| 5 feet (min. for bike)                 |                  |                 |                   |                 |        |                 |        |        |        |             |        |        |                        |        |        |        |
| 6 feet                                 |                  |                 |                   | 1 or 2          |        |                 |        | 1 or 2 | 1 or 2 |             |        |        |                        |        |        |        |
| 8 feet                                 |                  |                 | 1 or 2            |                 | 1 or 2 |                 |        |        |        |             |        |        |                        |        |        |        |
| <b>Gutter (SWM) Width</b>              |                  |                 |                   |                 |        |                 |        |        |        |             |        |        |                        |        |        |        |
| <b>Curb (Yes/No if gutter is used)</b> |                  |                 |                   |                 |        |                 |        |        |        |             |        |        |                        |        |        |        |
| <b>Buffer Strip Width (4 ft min)</b>   |                  |                 |                   |                 |        |                 |        |        |        |             |        |        |                        |        |        |        |
| <b>Sidewalk Width (4 ft min)</b>       |                  |                 |                   |                 |        |                 |        |        |        |             |        |        |                        |        |        |        |
| None                                   |                  |                 |                   |                 |        |                 |        |        |        |             |        |        |                        |        |        |        |
| One Side (≤2 u/a)                      |                  |                 |                   |                 |        |                 |        |        |        |             |        |        |                        |        |        |        |
| Two Sided (≥2 u/a)                     |                  |                 |                   |                 |        |                 |        |        |        |             |        |        |                        |        |        |        |
| <b>Total Right-of-Way Width</b>        |                  |                 |                   |                 |        |                 |        |        |        |             |        |        |                        |        |        |        |

Design Speed Equals: 15 mph Alley, Minor Local/Cul-de-Sac 35 mph Major Local, Minor Collector 55 mph Arterial, Major Collector  
 20 mph Minor Local/Cul-de-Sac 40 mph Minor Collector  
 25 mph Minor Local/Cul-de-Sac, Major Local 45 mph Major Collector, Minor Collector  Not to be used  
 30 mph Major Local, Minor Collector 50 mph Major Collector