

# Highspire Borough Council Minutes

May 19, 2010

Council President Kay Sutch called the monthly meeting of the Highspire Borough Council to order at 7:03 p.m.

The prayer was offered by Member Sutch then followed by the Pledge of Allegiance.

Roll call was taken:

Council Members Present:           A. Kay Sutch  
  Carolee Roman  
  Marie Hoch  
  Dorothy Matesevac  
  Charles Dengler  
  Jared Goughnour

Mayor:                                   John Hoerner  
Borough Manager:                   John McHale  
Public Works Superintendent:     John Ingiosi  
Codes Enforcement Officer:       Terence Watts  
Borough Solicitor:                 Dave DeLuce  
Borough Engineer:                 Robert Lauriello

Council Members James Titus and Jared Goughnour were absent as well as Junior Council Person Jessica Kehler.

## **Minutes**

President Sutch presented the meeting minutes from the April 20, 2010 Council Meeting and asked for questions regarding them. Hearing none, a motion to accept the April 20, 2010 Council Meeting minutes was made by Member Matesevac and seconded by Member Dengler. Motion approved unanimously.

## **Financial Reports**

President Sutch presented the Monthly Financial Reports and Treasurer's Report for the month of April 2010 and asked if there were any questions regarding them. Hearing none, a motion to accept the April 2010 Monthly Financial Reports and Treasurer's Report was made by Member Hoch and seconded by Member Matesevac. Motion approved unanimously.

## **Mayors Report**

Mayor Hoerner presented Cheryl Richie Ayre with the 2010 Merchant of the Year Award. Mayor Hoerner then presented Tom Herald with the 2010 Citizen of the Year Award.

## **Police Department Report**

President Sutch presented the Police Department Report for the month of April and asked if there were any questions regarding them, Hearing none, President Sutch asked that the April 2010 Police Department Report be filed.

### **Fire Department Report**

President Sutch presented the Highspire Fire Departments Chief and Treasurer's Reports for the month of April and asked if there were any questions regarding them. Hearing none, President Sutch asked that the reports be filed.

### **Citizens Comments**

None

### **Correspondence**

A letter from the PA DEP to the Borough approving our Act 101 Grant submission in the amount of \$1,286.00.

Harrisburg Area Transportation Study Meetings for June: Technical Committee, Friday, June 11 at 9:00 am; Coordination Committee, Friday, June 25 at 9:00 am.

An invitation from the Steelton Borough to the retirement celebration of Kathy Handley.

A letter from the Dauphin County Office of Community & economic Development advising the Borough that the Commissioners will not be able to award CDBG funds to the Highspire Roadway Rehabilitation Project this year.

### **Committee Reports**

Public Facilities – Member Matesevac discussed various property maintenance issues with the code enforcement officer.

Sanitation – Member Dengler had nothing to report.

Finance/Administration – Absent

Personnel – Member Roman had nothing to report.

Community Development – Member Hoch had nothing to report.

Public Safety – Absent

Junior Council Person – Absent

### **Management Activities**

Manager McHale requested an executive session for a personnel issue. He also noted that the police department would be hiring a few new part time officers. Manager McHale discussed the options for installing the new flooring in the police department, front steps, and men's bathroom areas. It was recommended that the Borough use Harrisburg Wall and Flooring at a cost of \$7,773.00 with funds coming from the Capital Reserve Fund.

Moved by Member Roman, seconded by Member Hoch to accept the proposal from Harrisburg Wall and Flooring at a cost of \$7,773.00 for the remodel of the floors in the police department, men's bathroom, and front entrance steps; funds to be dispersed from the Capital Reserve Fund. Motion approved unanimously.

Codes Officer Terence Watts gave Council members brief update of maintenance issues he is working on and also on the proposed rental inspection program.

Moved by Member Matesevac, seconded by Member Hoch to approve the Management Activities for April. Motion approved unanimously.

### **Solicitor's Report**

Solicitor DeLuce noted he had nothing to report but requested an executive session.

### **Engineer's Report**

Engineer Robert Lauriello noted that the Borough did not receive 2010 CDBG funds. However, the Borough still has \$69,000, which is from the 2009 CDBG funds and from the Elizabeth Street project, to use on roadways this year. Engineer Lauriello also noted that he spoke to Code Officer Watts regarding an issue of water lying in the street on Hammaker Street. Engineer Lauriello noted that the problem would be easy to fix by placing an inlet on that side of the road.

### **Old Business**

None

### **New Business**

Moved by Member Matesevac, seconded by Member Dengler, to approve the May 2010 Tax Exonerations List submitted by John Hoch, Tax Collector.

Moved by Member Roman, seconded by Member Matesevac to approve the May 2010 Delinquent Tax Exonerations List submitted by Capital Tax Collection Bureau. Motion approved unanimously.

Moved by Member Roman, seconded by Member Goughnour, to direct staff to release the May 2010 contribution to the Highspire Fire Department as indicated in the 2010 General Fund Budget. Motion approved unanimously.

Moved by Member Roman, seconded by Member Dengler, to approve an addendum to the Police Collective Bargaining Agreement resulting from a change in state law under Act 51 of 2009, related to officers killed in the line of service. Motion approved unanimously.

Moved by Member Matesevac, seconded by Member Dengler to accept a proposal from Rettew Associates for the Highspire Borough Sanitary Manhole Location. Funds to be paid from the Sewer Admin Reserve Fund. Motion approved unanimously.

Moved by Member Matesevac, seconded by Member Hoch to accept the resignation of Jorja Werner from her Clerk/Receptionist position with the Borough. Motion approved unanimously.

Moved by Member Dengler, seconded by member Hoch to approve the Street Signal Lights Retrofit to LED project, as proposed in Jennifer Rabuck's memo of May 11, 2010, with a projected cost of approximately \$5,370, funds to be paid from the liquid fuels budget. Motion approved unanimously.

Moved by Member Roman, seconded by Member Matesevac to approve Resolution 6-2010 appointing Edward Fritz to the open seat on the Borough Civil Service Commission formerly held by Pat Thompson. Said term to expire on December 31, 2010. Motion approved unanimously.

Moved by Member Roman, seconded by Member Matesevac, to approve payroll and bills for May 2010. Motion approved unanimously.

Executive Session: 8:00 pm  
Reconvene: 8:53 pm

Moved by Member Sutch to adjourn the meeting at 8:54 p.m. Motion approved unanimously.

Respectfully submitted,

Jennifer Rabuck  
Assistant Borough Secretary