

Highspire Borough Council Minutes

April 20, 2010

Council President Kay Sutch called the monthly meeting of the Highspire Borough Council to order at 7:00 p.m.

The prayer was offered by Member Dorothy Matesevac then followed by the Pledge of Allegiance.

Roll call was taken:

Council Members Present: A. Kay Sutch
 Carolee Roman
 Marie Hoch
 Dorothy Matesevac
 Charles Dengler
 Jared Goughnour

Junior Council Person: Jessica Kehler
Mayor: John Hoerner
Borough Manager: John McHale
Public Works Superintendent: John Ingiosi
Codes Enforcement Officer: Terence Watts
Borough Solicitor: Dave DeLuce
Borough Engineer: Robert Lauriello

Council Member James Titus was absent.

Minutes

President Sutch presented the meeting minutes from the March 16, 2010 Council Meeting and asked for questions regarding them. Hearing none, a motion to accept the March 16, 2010 Council Meeting minutes was made by Member Matesevac and seconded by Member Hoch. Motion approved unanimously.

Financial Reports

President Sutch presented the Monthly Financial Reports and Treasurer's Report for the month of March 2010 and asked if there were any questions regarding them. Hearing none, a motion to accept the March 2010 Monthly Financial Reports and Treasurer's Report was made by Member Goughnour and seconded by Member Dengler. Motion approved unanimously.

Mayors Report

Mayor Hoerner noted he attended the following meetings and events: 3/18 School Board Meeting; 3/20 Steelton-Highspire School Play; 3/23 SHIRTS Meeting; 3/25 Intergovernmental Meeting, next meeting 5/27 at Steelton-Highspire SD at 7:00 pm; 3/29 Community Watch Meeting; 3/30 SHIRTS Meeting, next meeting 4/27 and 5/25; 4/5 Grand Opening Big B Store on Lumber Street; 4/6 Steelton-Highspire pep rally for PSSA testing; 4/8 Rep. Ron Buxton birthday bash; 4/11 Teeners Baseball Team and Harrisburg Rugby swept the sidewalks on Second Street for street sweeping; 4/14 Civil Service training' 4/18 Arbor Day Ceremony.

Police Department Report

President Sutch presented the Police Department Report for the month of March and asked if there were any questions regarding them. Hearing none, a motion to accept the March 2010 Police Department Report was made by Member Roman, seconded by Member Goughnour. Motion approved unanimously.

Fire Department Report

President Sutch presented the Highspire Fire Departments Chief and Treasurer's Reports for the month of March and asked if there were any questions regarding them. Hearing none, President Sutch asked that the report be filed.

Citizens Comments

Tristen Rittner – Asked members of Council to consider installing a skate park in the Borough. Discussions regarding a skate park were held.

Correspondence

Dauphin Lebanon county Boroughs Association meeting to be held on Tuesday, April 27, 2010, 6:30 pm. Co-hosted by Paxtang and Penbrook Boroughs and to be held at the Penbrook Borough Building, 150 S 28th St. Penbrook, PA 17113.

A letter from Natalie Santiago asking Council to consider obtaining and/or placing children's playground equipment in Reservoir Park.

A letter from Lower Swatara Twp. Offering comments regarding the Reservoir Park Project.

Committee Reports

Public Facilities – Member Matesevac discussed the recent vandalism at Charles Street Park.

Sanitation – Member Dengler had nothing to report.

Finance/Administration – Absent

Personnel – Member Roman noted that she wanted to comment about the Police Dept. She noted that she believes it is a good thing for our Police Dept. to respond to calls outside of the Borough as other Police Depts. respond to calls in Highspire when our officers are unavailable.

Community Development – Member Hoch noted that her committee met and chose the 2010 Citizen and Merchant of the year, awards to be handed out at the next Council meeting.

Public Safety – Member Goughnour had nothing to report.

Junior Council Person – Member Kehler noted that PSSA testing is still being completed at the school and they hope to finish in the next week with the writing and science portions.

Management Activities

Manager McHale noted that Ty Conjar was awarded the seasonal position in the Highway Department. He also noted that there are several new ICS courses that Council and staff members will have to complete. Manager McHale noted that the Borough received word that \$494,000 dollars of grant money will be released to the Sewer Authority in regards to the WWTP update. He also noted that Spring Clean Up would be held on April 24 and he is still getting bids for the maintenance of the floors in the borough building.

Codes Officer Terence Watts noted distributed a copy of the revised rental maintenance inspection program. There will be a public meeting on May 4 at 6:30 regarding it.

Member Sutch noted that the two flags that are at the Memorial on Lumber need replaced. Manager McHale noted that the little flags are up until the VFW replaces them in the spring. Member Dengler noted that he will ask about them at the VFW.

Superintendent John Ingiosi noted that the skid steerer is in need of replacement. He is asking council to consider using the funds that are in the 2010 budget and are meant for a new truck to use to purchase a new skid steerer and plow.

Moved by Member Matesevac, seconded by Member Goughnour to approve the Management Activities for March. Motion approved unanimously.

Solicitor's Report

Solicitor DeLuce noted he had nothing to report but requested an executive session for a litigation matter.

Engineer's Report

Engineer Robert Lauriello noted that the Alley paving projects are complete. He also noted that they have not received work on the 201 CDBG funds and that the 2011 CDBG Grant is out and they will begin to complete it.

Old Business

None

New Business

Moved by Member Roman, seconded by Member Hoch, to approve the April 2010 Tax Exonerations List submitted by John Hoch, Tax Collector.

Moved by Member Matesevac, seconded by Member Goughnour, to approve the April 2010 Deletions List submitted by John Hoch, Tax Collector. Motion approved unanimously.

Moved by Member Hoch, seconded by Member Matesevac to approve the April 2010 Delinquent Tax Exonerations List submitted by Capital Tax Collection Bureau. Motion approved unanimously.

Moved by Member Roman, seconded by Member Goughnour, to direct staff to release the April 2010 contribution to the Highspire Fire Department as indicated in the 2010 General Fund Budget. Motion approved unanimously.

Moved by Member Hoch, seconded by Member Goughnour, to approve payment application No. 2 received from E. K. Services for paving completed under the "Roadway Rehab Project Phase 2" in the amount of \$14,814.84. Payment to be split \$14,153.50 from Dauphin County under ARRA funding and \$661.32 from the Highspire Borough Municipal Services PLGIT. Motion approved unanimously.

Moved by Member Matesevac, seconded by Member Dengler to accept a proposal from Rettew Associates for the Highspire Borough Sanitary Manhole Location. Funds to be paid from the Sewer Admin Reserve Fund. Motion approved unanimously.

Moved by Member Hoch, seconded by Member Goughnour to accept a proposal from Rettew Associates for Rettew to complete and review a Community Readiness Assessment of Highspire Borough. Motion approved unanimously.

Moved by Member Goughnour, seconded by member Roman to approve a request from Lynette Huff, Eddie Piasecki, and George Rhan, for the reimbursement of their Borough 2009 Occupation Tax Paid in the amount of \$98.00 each. Motion approved unanimously.

Moved by Member Dengler, seconded by Member Roman to approve a request from Brett R. Miller asking to be deleted from paying the 2009 Occupation Taxes as he was on active duty in the military for 2009. Motion approved unanimously.

Moved by Member Hoch, seconded by Member Roman to approve Resolution #5-2010 authorizing Terence Watts to execute all required forms and documents for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief & Emergency Assistance Act, related to the "February Snow 2010." Motion approved unanimously.

Moved by Member Matesevac, seconded by Member Dengler, to approve payroll and bills for April 2010. Motion approved unanimously.

Executive Session: 8:00 pm
Reconvene: 8:19 pm

Moved by Member Sutch, seconded by Member Roman to, adjourn the meeting at 8:20 p.m. Motion approved unanimously.

Respectfully submitted,

Jennifer Rabuck
Assistant Borough Secretary