

Highspire Borough Council Minutes

July 21, 2009

Council President Marie Hoch called the monthly meeting of the Highspire Borough Council to order at 7:00 p.m.

The prayer was offered by Member Jared Goughnour then followed by the Pledge of Allegiance.

Roll call was taken:

Council Members Present: Marie Hoch
Carolee Roman
A. Kay Sutch
Jared Goughnour
James Titus

Mayor: John Hoerner
Borough Manager: John McHale
Assistant Borough Secretary: Jennifer Rabuck
Codes Enforcement Officer: Terence Watts
Borough Solicitor: Elizabeth Snover
Borough Engineer: Rob Lauriello

Council Members Dottie Matesevac and Charles Dengler were absent.

Mayor John Hoerner presented the 2009 Citizen of the Year award to Von Hess.

Mr. Frank Leber, of Rhoades & Sinon LLP, presented a follow up presentation to the previous joint meeting which was held, on June 9, 2009, regarding the new bond issue. Mr. Leber started by saying the Borough received a \$5 million dollar grant towards the upgrades to the waste water treatment plant. He also noted that a special meeting will be to be held the following week to approve the bond issue as there are time restraints on the project and the bid awards must be awarded in Mid August.

Scott Shearer, of PFM, noted the borough received an A+ S&P credit rating which will allow the Borough to receive a better interest rate on the bond issue. Mr. Shearer also commended Manager John McHale for his thorough answers to S&P regarding the Borough's financial records and bookkeeping. It was noted the Borough went from a BBB rating to an A+ rating in their credit status.

It was noted that a special meeting of Council needed to be held due to the time restraints and the meeting would be held on Thursday, July 30, 2009 at 6:00 pm. Mr. Leber noted his office would assume the responsibility of advertising for the special meeting.

Bill Carlin, of PNC, commended the Borough on their A+ rating. He also went over a hand out that was presented to each council member which pertained to the financial information of the new bond issuance.

Member Sutch asked how the Borough went from a triple B rating to the A+ rating. It was noted that S&P looks at the strong financials of the Borough and the low debt that the Borough has incurred.

Von Hess, Chairman of the Sewer Authority, noted that he was requesting an extra \$800,000 to do additional work to sewer lines that are in need of repair. Further discussion was held on what the impact would be if the additional funds were borrowed and also on what streets needed the repairs.

Member Titus made a motion to borrow an additional \$600,000 in the new bond issuance to make the necessary repairs to old sewer lines which are in need of repair. A roll call vote was taken:

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| Member Goughnour | Aye |
| Member Titus | Aye |
| Member Roman | Aye |
| Member Sutch | Aye |
| Member Hoch | Ney |

With 4 of the present Council Members voting Aye the motion to borrow an additional \$600,000 in the new bond issuance to make the necessary repairs to old sewer lines was passed.

Von Hess also gave credit to Rebecca Denlinger, of Rettew, and John McHale, John Hoerner, and Jennifer Rabuck for their work with getting the Borough the \$5 million dollar grant.

Member Kay Sutch exited the meeting at 7:47 p.m.

Minutes

President Hoch presented the meeting minutes from the June 9, 2009 Workshop Meeting and asked for questions regarding them. Hearing none, Member Titus made a motion to accept the June 9, 2009 Workshop Minutes, seconded by Member Roman. Motion approved unanimously.

President Hoch presented the meeting minutes from the June 9, 2009 Joint Council-Authority Meeting and asked for questions regarding them. Hearing none, Member Roman made a motion to accept the June 9, 2009 Joint Council-Authority Meeting, seconded by Member Titus. Motion approved unanimously.

President Hoch presented the meeting minutes from the June 16, 2009 Council Meeting and asked for questions regarding them. Hearing none, Member Roman made a motion to accept the June 16, 2009 Council Meeting Minutes, seconded by Member Titus. Motion approved unanimously.

Financial Reports

President Hoch presented the Monthly Financial Reports and Treasurer's Report for the month of June 2009 and asked if there were any questions regarding them. Hearing none, a motion to accept the June 2009 Monthly Financial Reports and Treasurer's Report was made by Member Roman and seconded by Member Titus. Motion approved unanimously.

President Hoch presented the Year End Financial Statements and Supplementary Information for 2008, as prepared by Waggoner, Frutiger & Daub, LLP and asked for questions regarding it. Hearing none, a motion to accept the Year End Financial Statements and Supplementary

Information for 2008 was made by Member Titus, seconded by Member Roman. Motion approved unanimously.

Mayors Report

Mayor Hoerner noted he attended the following meetings: 6/18 School Board Meeting, 6/29 Neighborhood Watch Meeting at Memorial Park, 6/30 Steelton Police Chief Ken Lenker Retirement Party, 7/9 Dauphin County Commissioners Breakfast, 7/10 Highspire Teener Championship Game where the Highspire Teeners won the Tri-County Championship game, 7/15 Community Picnic Meeting, and on 7/16 he attended the Borough Authority Meeting.

Member Sutch entered the meeting at 7:51 pm.

Police Report

President Hoch asked for questions or comments pertaining to the June 2009 Police Report. Hearing none, a motion was made by Member Titus and seconded by Member Goughnour to accept the June 2009 Police Report. Motion approved unanimously.

Fire Department Report

President Hoch presented the Highspire Fire Department Chief Report for the month of June and asked if there were any questions regarding it. Hearing none, a motion to accept the Fire Department Chief's Report was made by Member Titus, seconded by Member Roman. Motion approved unanimously.

It was noted that the Borough did not receive a Fire Department Financial Report for the month of June.

Manager McHale noted the By Laws that have been submitted by the Fire Department are in Council's packet tonight.

Citizens Comments

Ruth Alexander thanked the Council Members for their support in the Fire Departments bake sale.

Correspondence

Dauphin Lebanon County Borough's Association meeting to be held on July 28, 2009, 6:30 pm at the Borough Hall, 60 West Emaus St. Middletown, PA 17057, 2nd floor, hosted by Middletown Borough. RSVP by July 21, 2009

Harrisburg Area Transportation Study Meetings for August, Technical Committee Friday, August 14, 2009 – 9:00 am, Coordination Committee Friday, August 28, 2009 – 9:00 am.

Committee Reports

Public Facilities – Absent

Sanitation – Absent

Finance/Administration – Member Titus noted he received a copy of the letter from Waggoner Frutiger and Daub to the Fire Company regarding the Fire Companies Audit and the cost.

Personnel – Member Roman noted the Teamsters Union Contract is soon up and they will begin meeting on August 5 at 2:00 pm regarding the new contract. It was also noted that this is a closed meeting.

Community Development – Nothing to report

Public Safety – Nothing to report

Borough Manager's Report

President Hoch asked for a motion to accept the Borough Manager's Report for the month of June and any questions regarding them. Motion made by Member Roman, seconded by Member Sutch. Motion approved unanimously.

Manager McHale noted there will be a joint meeting with the Planning Commission on August 4 at 5:30 pm. He also asked for Council's direction with the DARE program as grant funding has been cut through the state. It was noted that Council would like to continue the DARE program at the Elementary School. Manager McHale noted the audits for Liquid Fuels and the pension have been completed and closed out and there have been no findings. He also noted that Terry Watts completed the mentoring portion of his training in Codes & Zoning and per his contract he has been moved up to the next step in his pay.

Manager McHale addressed a letter that was received by RJ Hall advising the Borough of their options in the development of the Borough's MMO for 2010. It was advised by R.J. Hall that Council should consider using "asset smoothing" techniques that would defer recognition of a portion of the 2008 investment losses for the Police and Non-Uniformed Pension plans. Manager McHale asked Council to read the information as further action will be required later in the meeting.

Code Enforcement Report

President Hoch asked for a motion to accept the Code Enforcement Report for the month of June and asked for questions regarding them. Hearing none, a motion was made by Member Roman, seconded by Member Sutch. Motion approved unanimously.

Public Works Department Report

President Hoch asked for a motion to accept the Public Works Department Report for the month of June and asked for questions regarding them. Hearing none, a motion was made by Member Roman, seconded by Member Titus. Motion approved unanimously.

Sewer Adjustments & Reconciliation Report

President Hoch asked for a motion to accept the Sewer Adjustments & Reconciliation Report for the month of June and asked for questions regarding them. Hearing none, a motion was made by Member Titus, seconded by Member Goughnour. Motion approved unanimously.

Solicitor's Report

Solicitor Snover asked for an executive session to discuss the current solid waste agreement and the upcoming renewal in 2013.

Engineer's Report

Engineer Lauriello noted the 2010 CDBG Grant application has been submitted and the 2009 CDBG \$60,000 subrecipient agreement has been received and sent back. Engineer Lauriello noted the additional \$80,000 which was requested would be handled as a separated agreement.

President's Report

No report

Old Business

None

New Business

Moved by Member Sutch, seconded by Member Goughnour to, approve the July 2009 Deletions List submitted by John Hoch, Tax Collector. Motion approved unanimously.

Moved by Member Goughnour, seconded by Member Titus, to approve the July 2009 Tax Delinquent Tax Exonerations List submitted by Capital Tax Collection Bureau. Motion approved unanimously.

Moved by Member Sutch, seconded by Member Goughnour, to accept the resignation of Deborah York from the Zoning Hearing Board. Motion approved unanimously.

Moved by Member Sutch, seconded by Member Goughnour, to accept and authorize the Borough Council President and Secretary to sign the Subrecipient Agreement by and between the County of Dauphin and the Highspire Borough, Part I, for the "Highspire Roadway Rehabilitation Program-Phase II." Motion approved unanimously.

Moved by Member Goughnour, seconded by Member Roman, to adopt the asset smoothing for the Non-Uniformed & Police Pension Plans as proposed in R.J. Hall's memo dated July 15, 2009. A roll call vote was taken:

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| Member Goughnour | Aye |
| Member Titus | Ney |
| Member Roman | Aye |
| Member Hoch | Aye |
| Member Sutch | Aye |

With 4 of the present Council Members voting Aye the motion to adopt the asset smoothing for the Non-Uniformed & Police Pension Plans as proposed in R.J. Hall's memo dated July 15, 2009 was passed.

Moved by Member Goughnour, seconded by Member Roman to, approve payroll and bills for June 2009. Motion approved unanimously.

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| Executive Session | 8:18 p.m. |
| Reconvene | 9:02 p.m. |

Moved by Member Goughnour, seconded by Member Sutch to, adjourn the meeting at 9:03 p.m. Motion approved unanimously.

Respectfully submitted,

Jennifer Rabuck
Assistant Borough Secretary